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**GOVERNOR**

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**State of New Jersey**  
**BOARD OF PUBLIC UTILITIES**  
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**Christine Guhl-Sadovy**  
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Dr. Zenon Christodoulou  
**Commissioner**

Marian Abdou  
**Commissioner**

Michael Bange  
**Commissioner**

## NOTICE OF VACANCY

<b>POSTING: 50-2024</b>	<b>OPENING DATE:</b> <b>AUGUST 6, 2024</b>	<b>CLOSING DATE:</b> <b>AUGUST 20, 2024</b>
<b>TITLE: DEPUTY DIRECTOR, BROADBAND (GOV. REP. 1)</b>	<b>WORKWEEK: 35 HOURS (NL)</b>	<b>EXISTING VACANCIES: 1</b>
<b>SALARY: \$130,000.00</b>	<b>DIVISION/OFFICE: OFFICE OF BROADBAND CONNECTIVITY</b>	

### OPEN TO: NEW JERSEY RESIDENTS

**At the New Jersey Board of Public Utilities ("Board"), you will be part of a highly effective and collaborative team working to ensure that safe, adequate, and proper utility services are provided to all members of the public who desire such services.**

### GENERAL DESCRIPTION

Assists the Director and/or oversees the preparation of any comprehensive reports and correspondence required from OBC, including Commissioner/Senior Staff briefings, Agenda presentations, and responses to legislative, Governor's office, or press inquiries; performs other related work as required.

### WORK RESPONSIBILITIES

- Assist the Office of Broadband Connectivity Director with management of the day-to-day operations.
- Design strategy and set goals for growth.
- Represents the Office of Broadband Connectivity (OBC) at interdepartmental meetings, conferences, board meetings, and working groups in the absence of the Director.
- Ensure office compliance with and alignment to state and federal programming and policy.
- Develop and implement policies and procedures for the management of grants and related programming.
- Help oversee all operations, manage all personnel, and drive progress toward developing, organizing, and managing processes for the office.
- The Deputy Director will contribute to strategic planning and will have vast experience in broadband policy, the telecommunications industry, and/or related technology deployment.
- With the support of the Legal Division, the Deputy Director will be required to interpret statutes, develop rules and regulations, and implement policies with legal compliance.
- Help ensure financial and procurement accountability of the Office of Broadband Connectivity and assist the Director to ensure proper oversight and accountability within the terms of the grant.
- Provide program leadership and will have supervisory duties associated with traditional manager roles (i.e., hiring/recruitment and training of new employees, promoting, discipline, etc.).

- Ensure employees are motivated and productive.

## REQUIREMENTS

Possession of a bachelor's degree from an accredited college or university.

Minimum of five (5) years of experience in the telecommunication and internet service provider industry, specializing in network design, implementation, and maintenance, two (2) years of which shall have been in a supervisory capacity.

Experience overseeing network operations, monitoring and maintenance.

Leading network design and implementation projects, including budgeting, scheduling, and resource allocation.

Demonstrated managerial skills, including such factors as interpersonal skills, decision-making, problem analysis and creative thinking, administrative judgment, delegation, managerial or financial control, interdepartmental cooperation/liaison, development of subordinates and organizational awareness are required. Good communication skills and leadership skills are necessary.

**RESUME NOTE:** Eligibility determination will be based upon information presented on the resume and/or education documents provided. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

## GENERAL INFORMATION

- **BENEFITS:** For questions regarding health insurance and other job-related benefits, please direct inquiries to the Department's Human Resources Office at the email address provided below.
- **HOURS OF WORK:** The hours of work for this position are Monday through Friday from 9:00 a.m. to 5:00 p.m. All No Limit (NL) titles will be required to perform work beyond the stated hours of work as needed, in compliance with applicable collective bargaining agreements and laws.
- **STATE AS A MODEL EMPLOYER (SAME) APPLICANTS** If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by the closing date indicated above. [The SAME program allows candidates, who identify as having a significant disability, to apply for non-competitive and unclassified positions through a fast track hiring process. For more information about the SAME program and the Fast Track Hiring program, please \[click here\]\(#\) if you have any questions, please email, or call the contact as indicated on the job vacancy announcement.](#)
- **TELEWORK:** This position may be eligible to participate in the Department's pilot Telework Program/Policy, which offers eligible employees the opportunity to work remotely up to two (2) days per week, if approved by Management per operational needs, subject to all requirements of the Department's Telework Program/Policy. For questions regarding Telework eligibility, please ask during the interview process if selected for an interview.
- **WORK AUTHORIZATION:** In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment verification forms upon hire. Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship, and Immigration Services Regulations. The State of New Jersey does not provide sponsorships for citizenships or Visas to the United States.

## RESIDENCY REQUIREMENTS

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70) effective September 1, 2011, contains new residency requirements for public officers and employees, unless exempted under the law. Current, new, or prospective employees should be aware of the following:

**Effective September 1, 2011, all employees of State and local government must reside in the State of New Jersey, unless exempted under the law. If you already work for State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011, or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position, or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position, or employment. For more information, visit: <https://www.nj.gov/labor/research-info/njfirst.shtml>**

## APPLICATION INSTRUCTIONS

Qualified candidates are welcome to submit a letter of interest, resume, writing sample, a completed [State of NJ Employment Application](#) and [Personal Relationships Disclosure Form](#) along with your best contact number and email address to: [humanresources@bpu.nj.gov](mailto:humanresources@bpu.nj.gov)

**(Subject line must include the specific job posting number).**

**If you would like to mail your application, you may send it to the following address:**

NJ Board of Public Utilities  
Office of Human Resources  
44 S. Clinton Avenue  
P.O. BOX 350  
Trenton, NJ 08625

***The New Jersey Board of Public Utilities is an Equal Opportunity Employer.***