



New Jersey Office of Information Technology

NOTICE OF JOB VACANCY

ISSUE DATE: February 8, 2023

CLOSING DATE: February 22, 2023

POSTING OPEN TO: () OIT EMPLOYEES IN UNIT SCOPE(S):
() STATEWIDE (STATE EMPLOYEES ONLY)
(X) GENERAL PUBLIC

TITLE: Geographic Information Systems Specialist 3

POSTING # 2023-021

TITLE CODE: 03176

NUMBER OF POSITIONS: 1

SALARY RANGE: P21 \$58,031.09 - \$82,157.57

HOURS OF WORK: 9:00 a.m. – 5:00 p.m.

LOCATION: NJ Office of Information Technology
Office of Geographic Information Services
200 Riverview Plaza
Trenton, NJ 08625

The Office of Information Technology (OIT) currently offers a hybrid work schedule, and this position may qualify for up to 2 days of remote work outside of OIT buildings. This program does not supersede the "New Jersey First Act", which requires newly hired OIT employees to establish, and then maintain, principal residence in the State of New Jersey.

SPECIFIC TO THE POSITION: Join the New Jersey Office of GIS Solutions Team to provide technology leadership to the New Jersey GIS community. Use of enterprise GIS to publish and share statewide datasets such as property parcels, jurisdictional boundaries, road centerlines, address points, elevation and imagery, utilizing ArcGIS Server, ArcGIS Pro and ArcGIS Online. Assist with how we promote and support the sharing of authoritative GIS datasets from experts across the state, leveraging New Jersey's Geospatial Open Data Portal. As part of our team, you will work to keep GIS data in sync across numerous databases, map servers and cloud environments.

DEFINITION: Under supervision of a higher-level Geographic Information System (GIS) Specialist or other supervisory official, performs professional GIS work relating to the geographic analysis of environmental parameters and or/other factors, image processing, interpretation, and application of remote sensing data; performs geographic data digitizing; operates all computer hardware and software associated with the Geographic Information System; does related duties.

REQUIREMENTS:

EDUCATION:

Graduation from an accredited college with a Bachelor's degree.

EXPERIENCE:

Two (2) years of experience with geographic information systems including computer graphics and computer hardware digitizing procedures.

NOTE: A Master's degree in Geography, or Environmental Science including or supplemented by the additional credits indicated below may be substituted for one (1) year of the indicated experience.

NOTE: Applicants who do not possess the required education may substitute experience as indicated above on a year-for-year basis.

NOTE: A specific Bachelor's degree in Geography, Environmental Science or related field with twelve (12) semester hours in computer mapping/GIS which shall have included spatial programming and digital image processing may be substituted for one (1) year of the above experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES

AUTHORIZATION TO WORK: U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

Note on Degree Information: You must provide a transcript(s) or evaluation of your degree(s). Foreign degrees must be evaluated by a recognized evaluation service and include your course-by-course evaluation. Candidates will NOT be considered for the position if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

RESIDENCY REQUIREMENTS: In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), effective September 1, 2011 all employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

OPEN TO THE FOLLOWING: Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission's Job Specification, please visit: <https://info.csc.state.nj.us/TitleList/StateList.aspx>

The NJ Application for Employment can be found at: <http://www.nj.gov/it/docs/eo/DPF-663.pdf>

As a condition of employment with NJOIT, a background inquiry may be conducted.

Electronic Filing Applicants are encouraged to file electronically. Forward **your resume, cover letter, unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references** to recruiter4@tech.nj.gov **Include the posting number in the subject line.**

Alternate Filing: If unable to file electronically, applicants may forward **your resume, cover letter unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references (including posting #2023-021)** to:

Heather Pursell, Manager, Human Resources
Office of Information Technology
300 Riverview Plaza, 4th Floor
P.O. Box 212
Trenton, New Jersey 08625-0212



Authorized by: _____

Lisa Blauer, Chief of Staff